

ODISHA STATE WAREHOUSING CORPORATION
PLOT NO. 2, CUTTACK ROAD, BHUBANESWAR-751006

No. 4055/OSWC
Admn/HSR/02/1994-95(vol-III)

Date. 19/7/22

NOTICE INVITING QUOTATION

The Odisha State Warehousing Corporation, Bhubaneswar invites sealed quotations from the reputed suppliers for printing and supply of forms and registers.

The firms interested for printing and supply of books/forms/registers must be a registered firm having GST Registration & PAN. Interested suppliers /bidders may submit their quotations in sealed cover superscribing the envelope with, "QUOTATION FOR PRINTING OF FORMS AND REGISTERS". The GST should be quoted separately with the rate in the following format. The sealed quotations should reach the undersigned on or before dt.03.08.2022 by 3.30 PM and will be opened on the same day at 4.00PM before the procurement cell in the presence of the authorised representative of the quotationers.

The Materials shall be supplied immediately at Corporate Office, Plot No.2, Cuttack Road, Bhubaneswar.

The Competent Authority reserves the right to accept or reject any or all quotations without assigning any reason thereof.

FORMAT

Si No.	Description of the item	Quantity	Rate	GST	Remarks
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P. B. Mohanty
Secretary

Memo No. 5056/OSWC

Date. 19/7/22

Copy forwarded to Project Engineer, Project Management Unit-1, OWSSB , Satyanagar, BBSR/ OSCSC Ltd., C-2, Nayapalli, BBSR/OSWC, BBSR for information and necessary action. They are requested to display in their notice board for wide publication.

Copy to notice board, OSWC/OSWC website www.oswc.in for wide circular.

P. B. Mohanty
Secretary

**STATEMENT SHOWING THE FOLLOWING BOOKS, REGISTERS AND FORMS REQUIREMENT
IN THE STORE FOR USE OF THE WAREHOUSES**

Sl. No.	Name of the book	Form No.	Requirement
1.	Gate Pass Book		2000
2.	Transit pass Book		1000
3.	Truck chit book		1000
4.	Warehouse receipt book		200
5.	Bill book HC(Pink colour)		50
6.	Bill Book S.C (Green Colour)		50
7.	Bill Book T.C (Blue Colour)		50
8.	Bill Book I.C (yellow Colour)		50
9.	Bill Book W.B (White Colour)		50
10.	Insecticide register		50
11.	Daily Deposit register		100
12.	Godown-wise stock register		100
13.	Stack History register		300
14.	Gate Pass register		200
15.	Road Movement Register		50
16.	Bill register (Field)		50
17.	Cash Book register		50
18.	Stock register		70
19.	Contingency Bill Book	3	100
20.	Imprest Advance form	5	60
21.	R.E statement form	6	50
22.	Profit & loss Statement	10	60
23.	Consolidated list of bill raised	11	50
24.	Particular of payment	15	50
25.	Custom Report	18	100
26.	Shortage Statement	22	50
27.	Sample slip	38	50
28.	Pending Bill (Acct. Section)	39	19
29.	Statement showing value of stock	40	70
30.	Stack Card		5000
31.	Forwarding Books		100