

ODISHA STATE WAREHOUSING CORPORATION
Plot No-2, Cuttack Road, Bhubaneswar-751006.

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No. 1155(110) /OSWC
PS/MD/CONF/289

Date 25.3.17

To

Shri _____

Sub:- Submission of Property Statement-reg.

01. Rule-21 (4) of Odisha Government Servants Conduct(Amendment) Rules 2015 provides that every Government servant is required to make a true and complete declaration of all his assets, movable and immovable and the value thereof as on 31st March every year on or before the 31st July of that year in the form given in the Appendix A. The declaration shall contain detailed particulars of the Officers assets and must include and specify the assets which are held by him or in the name of his wife, children and other dependents or benamidars. The declaration shall be written by the officer in his own hand and submitted in a sealed cover to the authority as directed by the Government and such authority shall be responsible for its careful preservation. It shall be obligatory on the part of the government servant to submit the declarations in every year and in the event of their failure to do so in time they shall be liable to disciplinary action. An officer making a declaration found to be materially incomplete, misleading or false shall be liable for disciplinary action in a major penalty proceeding under the provisions of respective disciplinary Rules.

02. Please submit your property declaration in the proforma enclosed by Registered Post in the name cover of the Secretary, Odisha State Warehousing Corporation, Bhubaneswar indicating the source of finance. The statement should include both movable and immovable property owned by you and your wife, children dependents or benamidars.

03. You are also instructed to file such declaration by 31st July relating to the preceding financial year in the prescribed proforma failing which action as deemed fit will be taken against you. The statement relating to a particular year should be for a financial year from 1st April to 31st March.

04. Whenever any purchase made by you valuing more than two months' basic pay of the Govt. servant this should be immediately reported to the Managing Director with details.

05. The property statement for the year 2016-17 should be sent in the prescribed proforma latest by 31st July 2017 positively.


SECRETARY

PROPERTY STATEMENT FOR STATE GOVERNMENT EMPLOYEES

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APPENDIX-A

FORM

Name (in full) of Officer : _____
 Designation : _____
 Pay : _____

A. IMMOVABLE PROPERTY

(1) LANDS(Owned, acquired or dispose of any member of the family)

Sl. No.	Precise location	Area	Nature of land	Extent of interest	Value	In whose name (self, wife, child, dependant, other relation or benamidar) the asset is or was	Date and manner of acquisition or disposal	Remarks
1	2	3	4	5	6	7	8	9

(2) HOUSES

Sl.No.	Precise location	Extent of interest	Value	In whose name (self, wife, child, dependant, other relation or benamidar) the asset is or was	Date and manner of acquisition or disposal	Remarks
1	2	3	4	5	6	7

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(3) Immovable properties of other description (including mortgages and such other rights)

Sl.No.	Brief description	Extent of interest	Value	In whose name (self, wife, child, dependant, other relation or benamidar) the asset is or was	Date and manner of acquisition or disposal	Remarks
1	2	3	4	5	6	7

B. MOVABLE PROPERTY

Owned acquired by self prior to appointment to service and owned, acquired or disposed off in the name of any member of the family or was independently by the later.

(I) Cash, Bank balance, Credit, Insurance policies, shares, Debentures, etc.

Sl.No.	Description of items	Value	In whose name (self, wife, child, dependant, other relation or benamidar) the asset is or was	Date and manner of acquisition or disposal	Loans that may have been given to others	Remarks
1	2	3	4	5	6	7

- (2) Other movable (including jewellery and other valuable, motor vehicles, refrigerators and other articles or materials of value of ~~two lakh~~ /-and over for such item properties..

Sl.No.	Description of items	Value	In whose name (self, wife, child, dependant, other relation or benamidar) the asset is or was	Date and manner of acquisition or disposal	Remark
1		3	4	5	6

I hereby declare that the declaration made above is complete true and correct to the best of my knowledge and belief.

Date:

.....

Signature

- Note:-(1) The categories of assets noted in brackets in above heads are only illustrative and not meant to be exhaustive. In case of jewelleries and ornaments where total weight and their cash value should be given in column 3 of Form B(2).
- (2) In filling the form, endeavour should be made to provide Government with as complete a picture as possible of the Government servant's assets and no asset of appreciable value should be omitted by reason of an literal inter-relation of the directions given.